



TITLE: Program Manager, Familias Con Más

REPORTS TO: Executive Director

LOCATION: This position is based in the Monterey Bay Region, and requires hybrid work

CLASSIFICATION: Exempt, Full Time, 40 hours per week

PAY: \$73,000 - \$86,000 annually, based on demonstrated capabilities and experience

BENEFITS: Health/Vision/Dental insurance, 401(k), Accidental D&D policy. Benefits are subject to eligibility requirements and plan terms.

Please send resume and cover letter to: info@sccvonline.org. Applications will be reviewed on a rolling basis.

About Ventures

We're working to create the world we want, in partnership with rural, Latino, working-class families in California's Central Coast, to ensure a shared and equitable economic future for all.

Our transformational programs make certain that individuals understand and use their economic and political power. From building their savings to advocating for a living wage, our approach builds community and connects financial stability, wealth building, and self-determination.

Our work creates dignity by recognizing, acknowledging, and valuing our community members' leadership in making change happen. Together, we are working towards a shared and prosperous economic future where zip code, race, gender, or immigration status do not dictate income or wealth.

We believe that:

- Money, and how it is earned, used, and implemented to build wealth and financial systems, is a key component to building wellbeing and a vibrant society.
- We must be intentional and explicit in our work towards racial and gender equity, as social systemic oppressions, including those based on race and gender, are replicated and augmented through the current economic system and related policies.
- Local economies and equitable distribution of income and wealth provide the greatest return and align best in creating wellbeing.
- Money and financing are not well understood and there is a level of mystification around the topic that prevents engagement.

We work in ways that:

- are people centered, culturally, and language appropriate;
- remove system level barriers to economic equity;
- provide leadership development and financial education for children and youth;
- develop new financial and asset building vehicles; and
- elevate and leverage the great work already being done.



Our geographic reach encompasses Monterey, San Benito, and Santa Cruz Counties. Ventures is a Latina immigrant led organization.

About the Role

The Familias con Más Program Manager oversees the Familias con Más team. The Program Managers plays a critical role in managing the Familias con Más program. This includes ensuring the delivery of culturally appropriate financial stability curriculum, community engagement, and education on solidarity economy principles, as well as other assigned program deliverables. The Familias con Más Manager is a key member of a fast-paced and collaborative environment. They lead and support programs and projects with a diverse array of stakeholder groups including community leaders, funders, internal staff, and families. The Familias con Más Manager will work with the Executive Director to advance and promote Ventures' mission and work towards building a shared and prosperous economic future, where zip code, race, gender, or immigration status do not dictate income or wealth.

Ventures staff must be able to work collaboratively, under minimal supervision, and act on their own initiative. The ability to communicate and coordinate effectively, as well as support team members' activities, will be critical. This job description is intended to describe the general nature of the work performed by the Familias con Más Manager. As this is a new role, these job responsibilities will evolve and be refined. At Ventures, all of our jobs include broad responsibilities for continuous improvement of key organizational processes.

Key Responsibilities

- In collaboration with Ventures' team members, ensure and oversee an equitable framework in our Familias con Más program in ways that reflect Ventures' Vision, Mission, Values, Policies, and processes in alignment with organizational strategies and goals.
- Coordinate and oversee daily program operations, ensuring activities are delivered effectively, on schedule, and in alignment with program goals and organizational processes.
- Manage data systems and performance tracking, ensuring high-quality data collection, analysis, and reporting. Use findings to inform decision-making, improve outcomes, and communicate impact.
- Support in maintaining an organizational culture that reflects Ventures' Vision and Mission and the wellbeing of staff, including the exchange of ideas and cross-team learning opportunities.
- Directly manage program team and external partners, including staff, consultants, and volunteers, with responsibility for performance management, coaching, professional development, and workload prioritization.
- Support the communications team in content development and distribution of communication efforts, including social media, videos, and photographs.
- Support and provide input into long-term planning, including formulation of strategic and program objectives.
- Fulfill other reasonable duties as assigned by the Executive Director



Physical Demands and Work Environment

This role requires regular local travel within Monterey, San Benito, and Santa Cruz Counties and may need to lift up to 25 pounds. As such, the Familias con Más Manager must be able to travel reliably to local job sites and meetings, with or without reasonable accommodation. The work environment is primarily within an indoor office environment or comparable space (remote work from home, for example), with occasional exposure to outdoor weather when traveling to program sites.

Qualifications

- Believes in Ventures' Vision, Mission, and approach to work. Embodies Ventures' Values.
- Has knowledge of equity frameworks, specifically racial and gender equity.
- Is bilingual & bi-literate (English/Spanish); bi-cultural strongly preferred.
- Experience in financial capability and asset building are strongly preferred.
- Should be detail-oriented with excellent written and verbal communication, as well as presentation skills.
- Has the ability to work with internal and external teams, provide excellent customer service, and build strong working relationships with diverse community leaders, institutional partners, peers, and colleagues.
- Experience supervising or managing staff, consultants, or volunteers preferred.
- Possesses strong organizational abilities, including project management, planning, evaluation, and program development. This includes the collection and analysis of data.
- Has experience in community outreach and organizing.
- Is able to take initiative and proactively manage multiple and sometimes competing tasks and projects while satisfactorily meeting deadlines and desired outcomes.
- Exhibits flexibility, a strong work ethic, and an entrepreneurial spirit to accommodate a high level of responsibility.
- Is solution-focused: able to analyze administrative, financial, and technical problems and recommend effective solutions.
- Has experience and proficiency in Microsoft Suite (Outlook, Excel, Teams, and PowerPoint) as well as other data management systems and reporting tools.
 - Grants management software, CRMs, and database experience (Apricot) is a plus.
- Thrives in a nimble, mission-driven environment with evolving priorities
- Is able to travel to local job sites as needed for in-person meetings or project support.

Additional Information

Ventures is an equal opportunity employer and does not discriminate on the basis of any protected status. We are committed to building a team that reflects the communities we serve and welcome applicants of all backgrounds.



Employment with Ventures is contingent upon the successful completion of a background check conducted after a conditional offer, in compliance with applicable laws, including the California Fair Chance Act.

If you require reasonable accommodations during the application or interview process, please contact us at info@sccvonline.org. We are committed to supporting applicants with disabilities in accordance with applicable laws.

Applicants must be authorized to work in the United States at the time of hire.

Employment with Ventures is at-will.